

SSLT Minutes
Wednesday, April 22, 2015

In attendance: Counselors: Sharon Sandoval, Phoung An Students: William Kyi, Diana Lam, Minphy Liao, Teachers: Barbara Young, Janet Baker, Ashley Novak, Leslie Klipstein, Robert Ilgenfritz, Joan Petersilge (Remaining members were unable to attend due to interviews for the AP position)

- WASC Schedule Proposal Update: Joan Petersilge acknowledged that not much time has passed since the teachers received the proposal, but thus far has received 8 individual responses. Three were in support of the schedule, Four asked why we weren't using any staff meeting times, and one requested that the lunch time on Common Core days be longer to accommodate travel to different sites. (Travel time on WASC dates will not be an issue). Joan responded that WASC proposed this schedule because they felt that two hour blocks for meeting would allow for better quality work than the brief amount of time available on staff and dept. meeting dates.
- The English teacher reps pointed out that it would really hurt their department to lose their department meeting time every month. The Science teacher rep agreed that Science needed all of their department meeting time for their business.
- Mrs. Klipstein added that the proposed schedule also eliminates the problem that many teachers expressed about the very short periods on Common Core days. Also, it is a schedule for one year only.
- Students felt that most students would be in favor of the schedule

Discussion ensued. Mrs. Petersilge added that she would be available at lunch and after school for interested teachers for two more days to get more feedback. Department Chairs have also been asked to discuss at their department meetings next Tuesday. Consensus was reached that a poll, or vote, on the proposal would be held on May 5th, 6th and 7th

J building Supplies

- Mrs. Klipstein; The duplo machine in the J building (and the one in the faculty lounge) is out of ink and the J building teachers have been told by admin there will be no more ink for the remainder of the year. This is very upsetting to the teachers. Discussion ensued, during which it was noted that: Not only would that mean that they all have to take time to go to the copy room, but that would add 30% more of the staff using those two copy machines which would undoubtedly lead to the machines breaking down even more often and longer lines waiting to make copies. The cost for an entire case of ink cartridges is only about \$300. They predict that they would use probably 2 or 3 individual cartridges. In addition, the J building teachers have long been promised a xerox machine and that has never materialized (along with many other things like updated lights and faculty mailboxes. This is the only building that does not have a copy machine. Beyond that is the fact that Pep squad, AVID, and Link Crew teachers

all use the J building duplo machine, so the supplies are not only for regular academic instruction. Why can't such a small amount of money be found? This affects all teachers, interferes with instruction, and is especially problematic right before AP and final exams. There was unanimous consensus that such a small amount of money should be easy to be take from some part of the budget. A student member who also serves on SSC pointed out that there was a surplus of money in their budget. Perhaps SSLT could work with SSC to resolve. Mrs. Petersilge pointed out that use of general fund monies is open to site decision making, which SSLT oversees. **SSLT decided to strongly urge administration to supply the ink needed for the Duplo machine in the J building for the remainder of this year and work with SSLT to ensure this problem does not occur again.**

New Business:

- Minphy asked where we are on the Cheating Panel. Mrs. Klipstein replied that a committee is formed but has not yet met. She believes it has been about ten years since the policy has been reviewed. She will contact the committee members to find a meeting date.
- Mrs. Sandoval asked who would be voting on the WASC schedule. Does anyone know who voted on the last WASC schedule? No one present was entirely sure so Mrs. Petersilge said she would research and let everyone know what past practice was.

Meeting adjourned at 3:54.

MInutes respectfully submitted by Joan Petersilge

Addendum: Mrs. Petersilge researched past practice as to voting on the WASC schedule. Each constituency group polled their own membership group and brought the results to SSLT to make a decision. So Classified, Counseling, Parent, Student, Administration and Teachers will each poll their own members to best represent their interest to SSLT.