

School Site Leadership Team Minutes

12.14.11

Arcadia High School

Conference Room 1, Administration Building

Chairperson: Terri Darr tdarr@ausd.net

Members Present: Terri Darr, Kathy Yamane, Catherine Merel, John Finn, Jennifer Lashier, Joan Stevens, Michael Feraco-Eberle, Oliver Beckwith, Robert Ilgenfritz, Ray Mynster, Jon Kwok, Brian Zurla, Niroo Dev, Jennifer Oku, Craig Wiblemo, Winnie Chin, Tom Landes (representing Kevin Sherrill, dept. chair)

Minutes from November meeting were distributed via email and corrections were sent to Mrs. Yamane, secretary.

Meeting called to order: 3:05p.m.

Consensus Items:

- Terri would like donation of \$1/person/meeting to purchase snacks for meetings. She will purchase the items. If anyone should want something special, please contact Terri via email.
- Appointed timekeeper to keep the meeting on track and in a timely manner-Niroo Dev volunteered.

FOLLOW-UP TOPICS

1. **Scan Video Presentation:** by Ray Mynster- made in collaboration with Michael Feraco. The presentation is 1 minute and 48 seconds long. "How to scan into your Mailbox on the copiers. Ray will be putting this video onto the district servers. He will also look to see if this presentation can be place on the website. Joan Stevens had a few comments. If anyone should have any questions, please direct them to Ray Mynster.
2. **Copy Paper Update:** by Jennifer Lashier- some personnel have been challenged by the caps, however in general there is a noticeable decrease in the usage of paper. At this time, Jennifer calculates that we may be able to make it to the end of the school year with the continuous caps and monitoring of paper usage. Therefore there is no need for a paper drive, and any persons who may continue to have problems controlling their paper usage will first be assisted by their Department Chair with continued abuse to be supported by the Supervising Assistant Principal. Any comments about paper usage or problems can be directed to Terri Darr.
3. **Department Share-with the exception of Tom Landes representing the Performing Arts department, there were no "Department Shares" at this meeting.**

4. WASC Action Plan Review- Catherine Merel, facilitator. Please see the attached Revised WASC Acting Plan sent to our attention by SSLC.

This is sent for our attention to determine if we are in general support of the revised plan prior to presentation and approval of the School Board in January, 2012.

Goal #1: SUPPORT STUDENTS WHO ENTER AUSD AFTER THE FIFTH GRADE

Note 2011-2012 Update column, is not changed drastically.

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- The CTT team was supposed to be the WASC Implementation Team but due to the budget cuts; this team has dissolved. Catherine suggests that we need to address this issue.
- How has the school closed that achievement gap found in students who enter AUSD after the 5th grade? Tom Landes (performing arts department) highlighted the fact that all band/orchestra members have a mentoring system. They also have high schoolers who go to First Avenue Middle School and mentor the students as they transition.
- LINK CREW was established for 9th graders and all have been linked with a crew member.
- Transfer students and new students to the school system are still looking for ways to link them into the high school.

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- Investigate Homerooms/Advisories, We continue to need to establish a new committee to look at what other schools do in regards to Homerooms/Advisories/ We need to establish this after approval of this plan by the Board in January. We need to establish these committees to support the new and transferred students to AHS. The number of transferred students since the 5th grade would number around 1/3 of the Student Body. However, the counselors note that as of this year, we may possibly have 300 new students to the AHS Student Body who are not connected. Many are ELD students.
- Summary: Reconvene the WASC team

Goal #2: Address rate of D/F grades

- Craig Wiblemo has met almost all of the goals. The school is serving fewer students. However because of budget cuts, the school needs to revisit the next steps with a re-established WASC leadership team.
- Catherine Merel would like to have people think about how to reconvene the WASC Leadership Team in this age of budget cuts...there is no time/ no team.
- Joan suggests that perhaps the Department Chair could work on one topic at a time at their Department meetings

Goal #3: Promote Connected and Well Balanced Students

- The Question SSC has is??? What is a well-balanced/Connected student? The only thing the school has really focused on was the establishment of the Link Crew for incoming 9th graders.
- Continuously need to establish the "WASC committee
- We also still do not have advisories aka Homerooms.
- Evaluation- Although no new electives (due to budget crisis) Department Chairs would have to start the process and have to go up the channels.
- On the other hand (ESLRSRS) are publicized everywhere.

Summary, page 6. Mission statement needs to be revisited

Any comments and/or questions can be directed to Terry Darr, tdarr@ausd.net

Meeting adjourned at 4:00p.m.

Respectfully Submitted,

Kathy Yamane
Secretary

Approval by Consensus and Correction: December 21, 2011

Next meeting: January, 11, 2012, Conference Room 1, 3:00p.m.