

9/8/2010

Present Members: Brian Zurla, Ray Mynster, Brent Reiske, Julie Curry, Catherine Merel, Linda Mackessy, Jennifer Lashier, Kevin Fox, Joan Petersilge, Michelle Kim, David Liu, Shannon Hsu, David Vannasdal, Craig Wiblemo, Winnie Chin, John Tung

- Meeting called to order at 3:05pm
- Terri Darr cannot serve as classified rep and will contact Terry for a new one
- Brian Zurla will be chairperson and Ray will be secretary, repeating from last year
- Kevin's update on WASC
  - Report is in it's final process to be packaged and shipped on Monday
  - Committee will be here Oct 3., 4:30 here on campus
  - Detailed plan will be sent out to the staff.
  - 28th of Sept will be a special meeting for staff
  - Tuesday before committee arrives will be used at staff meeting as a WASC prep
  - The CTT (Core Teaching Team) will have a lot of work shifted to it from what was assigned to SSLT, but will report to SSLT. It is implementation. Anything that requires budget or change in day, it will have to still go through SSLT in it's usual. It would be almost impossible for SSLT to do that meeting only once a month. It is being put together for one year, but if it is effective then it will continue.
- David mentioned the CTT intervention and details
  - People asked how it happened and how people were selected
  - Most responsible way to implement WASC was to use similar process as to create it and to continue that
  - If staff could continue, that would be great, but that type of time is unrealistic. To implement the plan from WASC would be zero chance because of all the work that each person does. The district gave 6 sections for 5 core areas to meet and convey to the departments. Kevin is also on it because he was the WASC chair to keep the consistency. David hand selected the members. He picked those that were very passionate and were very involved in the process. Also, did it fit into the master schedule? Lastly, it was leadership skills...we need those that can absorb some pain and be willing to take on an extra burden of work. These people need to be able to get other people to help out and work. This money was from DO and not the school budget, so this gave David the right to make this decision. They meet everyday at 5th period in P-16 and are quite busy. They also met this summer and created the intervention brochure that was given out. The hope is if it is effective, and Dr. Shawn and Mr. Leri think it is effective, then they will hopefully continue to support this if the data and evidence shows this. Members are Ray Mynster, Megan Trotter, Tal Jones, Karen Montenegro, Kevin Fox, Mike Freese, John Finn, and Laurie McQuiad.
- Construction update
  - New stadium will be open by October 8th.
  - The science building and admin/computer science also set for October. Kathy Patterson is going to have a meeting with those teachers to help them get ready for the move so the movers know what to do.
  - The science rooms will be turned into two rooms each and will be shut down to be renovated.
  - P-8 to P-15 will be turned immediately into classrooms over the holiday break
  - Library will be moved in a later phase
- Restructuring of Dean's office
  - John Finn is now over P-15 and still does supervise student services
  - Keith and Linda will be handling all attendance and student behavior
  - New secretary Sarina Alvarez
  - Tardy sweeps will begin next week and continue as long as teachers do not let people into class when they are supposed to be sweeping. As long as 100% participation, they will continue.
- Dates for Emergency drills

- Sept 28 Fire period 3, Oct 14 Lockdown period 2, Oct 21 Earthquake (Statewide), and February 23 Fire period 2
- Early because of everything that happens in the 2nd semester and there were no real free dates. Two fire drills are mandatory, one each semester.
- PSAT
  - will be administered to all Sophomores this year. Presents some issue
    - (Note: Special Ed. students are not required to take the test, but may opt to take it. Special ed. parents are being notified of this option by mail.)
  - it came about because many other schools are doing it and the college board is offering more data if all your sophomores take it. Helps make more predictions about how they will be successful in advanced classes in high school.
  - School board felt this was worth paying for, as this also works into our WASC goals. Cost is roughly \$10,000 which was moved into our budget. It will be taken during the school day. The music department will continue to take it as a boosters fundraiser for other grades. We will be giving it on October 13 during the day on Wednesday.
  - Logistically, this is difficult. The exams and directions are currently in shipment and will arrive any day. Craig will figure how it will be done with as little disruptions as possible, but it will be similar to how the high school exit exam. It will be roughly 3 1/2 hours. When the rules arrive, he will figure out start time and proctoring. Craig's goal will be to be as least disruptive as possible, but there will clearly be some disruptions.
  - With CST/CaHSEE cannot use PTSA volunteer, not sure on this, but will look.
  - This is also the same day as our next SSLT meeting. If the need arrives, we also reserve the Sept 22nd for a meeting.
  - This is planned to be done each year, but will be evaluated.
- Snack Schedule
  - Some after school meetings are going away, but up to us
  - Snacks will be if anybody feels kindly to bring them
- Minutes will be approved by email
  - 48 hours and then they are approved. If no feedback, it gets then sent out to the staff
- Meeting adjourned at 3:40pm