

APPROVED AS AMENDED: November 5, 2015

Arcadia High School
School Site Council
Minutes
October 1, 2015

Meeting called to order at 3:03 by Chairman Oliver Beckwith.

Oliver Beckwith (chairman), Robert Ilgenfritz (staff), Nicole Soliven (staff), Karen Frontino (staff), Matthew Wong (staff), Maryanne Stevens (parent), Karen Acosta (parent), Angela Hui (parent), Alice Wang (parent), Jung Huang (parent), Suja Saikumar (parent), Srinvai Kidambi (parent), Travis Chen (student), Diana Lam (student), William Kyi (student), Courtney Chan (student), Erika Zheng (student), Cindi Franz (staff), Jennifer Lashier (administrator), Tonya Edwards (administrator)

1. Chairman Oliver Beckwith welcomed the members of the Student Site Council (SSC) to the first meeting of the new school year. Members introduced themselves.
2. Chairman Oliver Beckwith asked for volunteers to be the council's new Secretary. Maryann Stevens motioned to approve Karen Acosta as the new School Site Council Secretary; Matthew Wong seconded the motion. The motion carried.
3. On Brent Forsee's behalf, Chairman Oliver Beckwith announced that parental participation is needed for the current WASC Review. Meetings are twice a month on Monday afternoons. Parental input and review is critical for the process. If anyone is interested, please contact Dr Forsee.
4. Jennifer Lashier passed out a copy of last year's expenditures. Jennifer pointed out that there is a starting balance of \$12,000.

a. REQUEST - Turnitin Renewal, \$8,713.50

Jennifer shared that this invoice represents the annual subscription costs. This payment comes out of categorical funds, not the \$12,000 account for SSC's allocation. Karen Acosta motioned to approve the \$8,713.50 payment for Turnitin Renewal from categorical funds; Matthew Wong seconded the motion. The motion carried.

b. REQUEST – Attendance at the American Council on the Teaching of Foreign Languages National Convention (World Languages Department), \$3,860

Jennifer shared that the World Languages Department is requesting the funding to send 4 teachers (1 teacher per language) to this year's convention in San Diego for a total of \$3,860. After much discussion, it was determined that the SSC could not afford to pay full amount, as it would represent almost 25% of full year budget. Maryann Stevens motioned to approve \$1,860 to cover the cost of registration and required substitutes for 4 teachers; Angie Huang seconded the motion. The motion carried.

5. Old Business - Minutes from the June 4, 2015 meeting were reviewed. Matthew Wong motioned to approve the minutes as amended; Maryann Stevens seconded the motion. The motion carried.
6. New Business – None.

The meeting was adjourned at 3:25 pm by Chairman Oliver Beckwith.

Next meeting; November 5t, 2015, 3:00 pm, Conference Room 1

Submitted by SSC Secretary, Karen Acosta