

Arcadia High School
School Site Council
Meeting Minutes
March 17, 2016

Meeting called to order at 3:08pm by Chairman Oliver Beckwith.

Oliver Beckwith (chairman), Karen Frontino (teacher), Margo Butera (staff), Matthew Wong (teacher), Maryann Stevens (parent), Karen Acosta (parent), Angela Hui (parent), Travis Chen (student), Tonya Edwards (administrator), John Tung (administrator)

1. Chairman Oliver Beckwith welcomed the members of the School Site Council (SSC) and thanked them for attending this special, off-schedule meeting.
2. Chairman Oliver Beckwith shared the funding approval summary to date. Before today's requests, there is a balance of \$9,150.28.

Chairman Oliver Beckwith announced that there are three new funding requests.

a. REQUEST –Louisville Kentucky to grade AP exams, \$1,050

Ms Spencer has been asked to be a grader for the AP US History exam. AP pays for all expenses for the trip except for substitute needs during her absence. Maryann Stevens made a motion to approve substitute cost of \$1050 (\$150x7); Karen Frontino seconded the motion. Mr Tung added that he would like to add stipulation that Ms Spencer will commit to sharing information learned from the grading process with the department upon her return. The motion carried.

b. REQUEST – So Cal AP Institute Seminar AP French, \$1,860

Natalie Kirkorian is requesting to attend the SoCal AP Institute host seminar to prepare for AP French. While this is a valuable seminar to attend there was a discussion over the amount of expenses presented for funding, specifically the amount needed for hotel. Karen Acosta motioned to approve a reduced amount of \$1,500 to cover the cost of registration (\$745), hotel, meals and mileage; Travis Chen seconded the motion. The motion carried.

c. REQUEST – Globe Theatre Shakespeare Company (London) in-house training, variable costs

English teachers, Charmaine Cordero and Claudia Grubbs, are requesting to have the Globe Theatre Shakespeare Company from London come onsite and provide training to English teachers and anyone else who would like to attend. This would provide continued training for the entire English department, as Shakespeare is used in all grade levels. Mrs Edwards indicated that she has talked with Lisa Lucas, head of the English department, and she agrees that it is definitely worthwhile. There are two options for training that are being presented for funding:

1. 2 hour training, after school. \$1,000.
2. 5 hour training, during school hours. \$1,650 + \$150 x number of substitutes needed.

After much discussion, it was agreed upon that this is valuable training that we want to get as many in attendance as possible. In order for this to be worth the cost, SCC will stipulate that at least 20 teachers commit to attending. SCC will also encourage the English department to extend the invitation to our middle school English teachers. Maryann Stevens made a motion to approve the funding of the 2 hour training session to occur after school hours for a total of \$1,000; Karen Frontino seconded the motion. The motion carried.

3. Old Business - Minutes from the March 3, 2016 meeting were reviewed. Matthew Wong motioned to approve the minutes; Travis Chen seconded the motion. The motion carried.
4. New Business – Travis Chen asked if SSC is looking at the survey results from the focus groups, identifying the three critical areas of needs. Chairman Beckwith indicated that there is no action required from SSC at this time. Since we are an oversight body, as long as there is progress and work being done, we do not need to get involved.

The meeting was adjourned at 3:48 pm by Chairman Oliver Beckwith.

Next meeting; April 21, 2016, 3:00 pm, Conference Room 1.

Submitted by SSC Secretary, Karen Acosta